



MINUTES
REGULAR SCHOOL COUNCIL MEETING

Date: January 19, 2021

Time: 5:30 p.m. (via Zoom call)

In Attendance

Members: <ul style="list-style-type: none">• Cassandra Wheeler (Chair)• Amy McKinnon (Treasurer)• Jacquie Chambers (Councillor)• Marsha Sparvier (Councillor)• Millie Joe (Councillor)	Staff: <ul style="list-style-type: none">• Maggie Mann (Principal)
Regrets: Brian Eleniak	Guests: N/A
Minute Recorder: Laurette Sylvain (Secretary)	

1. Call to Order

The meeting was called to order at 5:33 p.m.

2. Approval of the Agenda

It was moved by Amy McKinnon and seconded by Cassandra Wheeler that the agenda be adopted. All approved.

3. Community Input

N/A - No guests.

4. Approval of the Previous Minutes

It was moved by Amy McKinnon and seconded by Jacquie Chambers that the minutes of December 15, 2020 be adopted. All approved.

5. Principal's Report

Further to the Principal's report sent by email to Council members on January 19, 2021, M. Mann shared the following:

General comments included: students followed protocol after the holidays; good attendance and punctual; there have not been many presentations; some students went ice fishing; Rivers to Ridges presentation went well; consultant support; report cards will be sent to families next week; foundational assessments have been postponed; and Yukon Education is offering workshops for staff.

SESC Staffing Update

- Additional 1.0 FTE - A meeting was held in late November with Marilyn Marquis-Forster, the Superintendent, and Karen Campbell, Director of Student Support Services, regarding learning

assistance needs for the school. Following that meeting, a notification was received before Christmas break, that St. Elias Community School (SECS) would receive an additional 1.0 FTE (from Federal funding) to help with literacy and numeracy and addressing learning gaps due to COVID. The SESC was one of four (4) schools that received this assistance as part of a pilot and at this time, it is undetermined whether it will continue into the next school year. The position has been advertised twice: in January with a closing date of Jan. 13th; reposted with a closing date of Jan. 18th; and both resulted in no applicants. The posting will be amended slightly and re-posted soon.

- Returning Staff - Janet Rudzroga's last day is Jan. 29th as Eleanor Charlton will be returning earlier (on Feb. 8th) from her leave into her Special Education role.
- 2021-2022 Staffing Planning - The Department of Education (DOE) will soon be starting the process of identifying staffing needs and priorities for next year. The Area Superintendent was inquiring about the Principal's plans as to whether she intends on proceeding with her deferred leave. If the decision is to proceed in taking it next year, the Superintendent will likely be in contact with Council to proceed with backfilling of the Principal's position.
- Student-led conferences - had been planned for last November but were cancelled due to COVID and are now tentatively scheduled to be held on Wednesday, Feb. 17th. It was possible to schedule families separately and respecting the COVID protocols. Parents can enter through a particular area of school to help with traffic flow and information and maps will be provided. Younger siblings may either attend their sibling's conference or wait quietly in the classroom. A phone conference can be scheduled to accommodate those families who prefer not to enter the building. There was input from primary, intermediate, and high school. The plan was accepted by the Superintendent. Communication with families will start soon. This plan was supported by Council members and they expressed appreciation that families are offered to participate with phone conferences as an alternative.
- Foundation skill assessment for Grades 4 & 7 – these take place on an annual basis, typically in February of each year. B.C. changed the assessment date to early October which was a concern. Nevertheless, the schools prepared accordingly. The B.C. Ministry of Education postponed them until January 2021 and families were subsequently notified. Just last week, schools were notified that they would be rescheduled between February 15th to March 12th. In the event of further delays, a request was made by Principals to senior management that they be postponed until next year.

A question was asked about whether school staff would be supported to get the vaccines. Maggie Mann responded that school staff will be accommodated during their absence while getting vaccinated. Meghann Willard, Primary Health Care Nurse-in-Charge, may be invited to speak about the importance of the vaccine so that staff are educated to make an informed decision.

*M. Mann added that B. Eleniak sent his regrets as he was working on report cards.

6. Treasurer's Report

Further to the Treasurer's report sent by email to Council members on January 17, 2021, Amy McKinnon shared the following:

As of January 17, 2021, the School Council ledger account balance is **\$1,774.86**, which is getting low.

Totals available by category

→ Operating grant:	-\$1,138.24
→ PD Funds:	\$1,503.00
→ Breakfast Club	\$ 620.92
→ Fundraising	\$ 24.51
→ Other income (AYSCBC):	\$ 764.67

2020-21 Funding Agreement

The annual funding agreement for 2020-21 was provided by the Government of Yukon to the SEC School Council Chair. C. Wheeler has signed this agreement, and the original is in the mail so we should be receiving our funding totalling **\$6,500.00** soon.

M. Sparvier inquired about the fiscal year start and end dates. A. McKinnon responded that it is normally from July 1st to June 30th, but it was changed this year, so it ended on Oct. 5, 2020. Therefore, there is a shorter period of time in which to spend this core funding. In terms of the standing item of brainstorming ideas, A. McKinnon invited M. Mann to also share any ideas she may have in terms of professional development.

7. Business Arising from Previous Minutes:

a) Standing Items (refer to agenda)

- 1) Ongoing
- 2) Done – refer to 7.b) below
- 3) Done
- 4) Done
- 5) Done
- 6) C. Wheeler could not connect with N. Yee and suggested we discuss under New Business.
- 7) M. Joe shared that she emailed both Denise Beattie and Marlaine Joe inquiring about a selection of CAFN representatives. There was a second call-out and the new deadline has now passed. A Chief and Council meeting is scheduled for this Thursday so a *reminder will be sent to Marlaine Joe so she can follow up.*
- 8) L. Sylvain said Shawn Allen, the SECS Secretary, provided her with access to the Council's webpage along with a quick tutorial. L. Sylvain has posted the information regarding the upcoming meeting along with the survey. L. Sylvain questioned whether there should be a deadline for agenda items to be submitted to allow public members attending to have time to review. A suggestion was made for agenda items to be received approximately one week before the meeting. All agreed. A. McKinnon added that she felt it was important to advertise the dates of the upcoming meetings. It was decided that the Zoom link would be provided by L. Sylvain upon public member's requests, and this information will be posted rather than the link information itself. Furthermore, the 2021 minutes will be posted after they have been approved.

b) Advisory Committee on Yukon Education (ACYE) representatives – C. Wheeler/L. Sylvain

C. Wheeler explained that the ACYE's meeting was postponed. Amanda Daub emailed informing her that the meeting would be rescheduled to late January/early February and that names can be submitted following today's meeting. L. Sylvain shared that those selected members would only attend two (2) meetings and they would request representation for the next 2-year term starting in the fall 2021. Since the deadline for submission is late January or early February, and we do not yet have new CAFN members on Council, Jacquie Chambers and Amy McKinnon offered to put their names forward as representatives of ACYE.

L. Sylvain will submit both names to Amanda Daub and if only one is allowed, one can attend and the other can be an alternate.

c) Bookkeeping Support – A. McKinnon

It was suggested that this item be deferred to our next meeting in February.

8. New Business:

a) Review on Inclusive and Special Education Programs – Roundtable Discussion

It was suggested that the survey continue to be promoted as the deadline is **January 24th**. Amy McKinnon shared that she completed the survey several times. She also participated in some of the focus group discussions with CAFN led by Nikki Yee. M. Mann shared from a school perspective that no parents requested access to the space nor the computer. She emailed Karen Campbell to see if there was a paper copy of the survey. M. Mann encouraged others to complete it including students and *will send out another reminder to parents to let them know there is still opportunity to complete it and that they can access school computers.*

b) Changes to Inclusive and Special Education – Discussion

L. Sylvain read the clause in Minister McPhee's letter regarding IEPs. It was felt that many questions raised in the initial letter were not answered. There has been no communication to the school regarding IEPs nor the upcoming changes. L. Sylvain asked whether a copy of the grievance referenced in the Ministerial letter could be obtained, and *M. Mann will ask the President of YTA for a copy of the Policy grievance.*

Update on the AYSCBC – A. McKinnon let the Chair and the Executive Director know that no changes were made at our school, but we are continuing to monitor the situation, and that our school will be basing their decision according to the Education Act.

c) New AYSCBC School Council Resource Guide – All

Paper copies should be arriving in the mail. M. Mann commented that she will review the guide as she has the link and has bookmarked it. A. McKinnon commented that it was a great reference document in terms of roles and responsibilities, and how we can support the school.

d) Member's Roles – deferred to the next meeting.

Other general discussion:

- J. Chambers asked if hot lunches were still being provided at the school and M. Mann replied "yes". She added that a way of offering food cooking courses to high school students is still being explored. Art 10 and 11/12 is being offered in place of a Food course. More space seems to be required.
- Amy McKinnon inquired as to whether everyone had received their cheques from the December meeting. She will drop January's cheques to C. Wheeler later this week. She suggested that members let her know if they are having difficulty with picking these up.

9. Correspondence

None.

10. Next Meeting

Date: February 16, 2021
Time: 5:30 p.m.
Location: via Zoom

11. Adjournment

The meeting adjourned at 6:36 p.m.

Respectfully submitted by:

Cassandra Wheeler, Chair