



REGULAR SCHOOL COUNCIL MEETING

Date: August 9, 2021
Time: 4:00 p.m.
Location: St. Elias Community School Library

In Attendance

Members: <ul style="list-style-type: none">• Cassandra Wheeler (Chair)• Amy McKinnon (Treasurer) CAFN Guaranteed Reps: <ul style="list-style-type: none">• Tracy Kane• Tinha Chambers	Staff: <ul style="list-style-type: none">• Nicholas Vienneau (Principal)• Brian Eleniak (Vice-Principal)
Regrets: <ul style="list-style-type: none">• Marsha Sparvier• John Fingland	Guests: N/A
Minute Recorder: Laurette Sylvain (Secretary)	

1. Call to Order

The meeting was called to order at 4:11 p.m.

C. Wheeler informed everyone that the Department of Education (DOE) notified the Secretary today that the appointments of the CAFN guaranteed representatives were made at the end of May 2021 and there was an oversight in DOE communicating such to School Council despite numerous inquiries. Lori Choquette, the School Council Liaison, sends her apologies, and offered to administer the oaths at today's meeting although it was felt these could be administered at our next meeting by a Justice of the Peace residing within Haines Junction.

2. Approval of the Agenda

It was moved by Amy McKinnon and seconded by Tracy Kane that the agenda be adopted. All approved.

3. Approval of the Previous Minutes

It was moved by Amy McKinnon and seconded by Cassandra Wheeler that the minutes of June 16, 2021 be adopted. All approved.

4. **Community Input** (welcoming of guests/others from the community)

N/A

5. **Principal's Report**

- Need to staff behind Madelyn Flood. A poster will go out and if not successful, a substitute teacher will be hired.
- Kindergarten – no work has started on that room. There have been no renovations completed. The room needs flooring, bathroom needs to get done and fence in outdoor area.

SECS Covid-19 Detailed School Health and Safety Operational Plan

COVID protocols will be consistent territory-wide. Separate entrances will be kept; lockers will be accessible; hand sanitizers will continue; masks will still be worn in common areas. Information on "Back to School Planning" will be shared at tomorrow's "Connecting with School Councils" meeting.

6. **Treasurer's Report**



Treasurer's
report.pdf

See attached for fiscal year reporting ending June 30th. There is currently a balance of \$2441.37.

Department of Education have approved the report and sent the funding agreement for the new year. A. McKinnon will sign and return agreement which provides for \$6500 for this fiscal year and an additional \$210 for Professional Development funding.

Honoraria to CAFN guaranteed representatives will be issued retroactively.

Tinha Chambers joined the meeting at 4:40 p.m.

7. **Business Arising from Previous Minutes:**

- a) Standing Action Items - Defer action list for the next meeting's agenda.
- **All members:** brainstorm how to make use of our professional development (PD) funds. (ongoing)
 - **N. Vienneau:** will keep us current via email on updates to accessing the building and any programming which may be starting. (camps were cancelled due to construction)
 - **N. Vienneau** - will have discussions with Janet Moore, Facilities Project Manager, at Yukon Education (YE) and the Superintendent regarding renovations to accommodate for the Early Learning (K4) program. It was suggested that he ask that priority be given to fencing in an outdoor space, to ensure a secure playground area is accessible for K4. He will also include a

request for changes to kitchen area to accommodate the Food Program in the fall.

- **N. Vienneau** – to advocate for ordering of equipment and supplies for K4 with the Superintendent.
 - **N. Vienneau** - will inform members on provide update on the youth vaccine clinic held on June 28th.
 - **C. Wheeler:** to follow up with M. Samis on accessing the grad photo.
 - **A. McKinnon:** will prepare a Thank You message to Michael Schmidt which will be shared on social media such as Facebook, in the Echo newsletter, and on the St. Elias School Council website.
 - **A. McKinnon** – will prepare a cheque for M. Schmidt.
 - **All Members** - should read the *Inclusive and Special Education Review, including Child and Youth Advocate Attendance* reports on their own time and this item should remain on the agenda for discussion. The reports were emailed to members and can also be accessed on YE's website.
 - **L. Sylvain:** to initiate a strategic planning session sometime in October.
 - **N. Vienneau:** to provide the Secretary with the School Growth Plan.
- b) Advisory Committee on Yukon Education (ACYE) representatives – C. Wheeler/L. Sylvain
- There was apparently a meeting held in June and the Chair had not been notified.
 - L. Sylvain followed up with Amanda Daub today and she said she would check with her team as to whether a call-out will be sent to members to solicit interest to participate on this committee for the next two-year term starting in Fall 2021.
- c) Treasurer's role – seeking interest from members in providing bookkeeping services.
- C. Wheeler will prepare an Expression of Interest to hire a new contractor as Secretary/Treasurer. L. Sylvain stated that she did not wish to take on the Treasurer's role but suggested Council may wish to advertise for a combined Secretary/Treasurer position. This was done in the past and was unsuccessful which is why the roles had been separated.
- d) St. Elias Technology Refresh for 2021 – new equipment on July 26-28.

There was less equipment received. N. Vienneau will follow up with the Superintendent to see if students can bring their own computers and/or iPads from home. There may need to be some technical issues to work out to ensure they are provided with access to school programming only.

8. New Business:

a) Connecting with School Councils – C. Wheeler

An email was sent today by C. Wheeler notifying them of upcoming meetings. Amy McKinnon offered to attend the above meeting on Tuesday, August 10th at 6:30 p.m. and C. Wheeler may join her if she can. If anyone is interested in attending the “**Creating a First Nation School Board Information Meeting & Discussion**” on Tuesday, August 31st at 7 p.m., please let C. Wheeler know.

9. Correspondence

None.

10. Next Meeting

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11. Adjournment

C. Wheeler moved to adjourn the meeting. The meeting was adjourned at 5:06 p.m.

Respectfully submitted by:

Cassandra Wheeler, Chair