

# St Elias School Council

## Minutes for October 17, 2016 meeting

In Attendance: Danielle Drummond, Heather Grantham, Millie Jones and Sharmane Jones

Regrets: Diane Strand, Catherine Allaway and Erika Miller.

Call to Order at 2:55pm

Sharmane moved to accept the agenda, with the addition of “childcare and school council orientation” in Old Business. Millie seconded.

Sharmane moved to accept the minutes from the Sept 19<sup>th</sup> meeting, Heather seconded.

### OLD BUSINESS

1. The Attendance initiative kits were distributed Sept 22. Heather moved to purchase gift cards from Staples with the remaining funds. The gift cards will be distributed by Maggie to students who make a considerable effort to up their attendance/be on time for class. Seconded by Millie.
2. Jeanne purchased supplies for breakfast club, Danielle will get her a reimbursement cheque.
3. The blanket exercise was tentatively scheduled for Tuesday, October 25 – but it was noted that an all candidates meeting was scheduled that day for the election. Maggie is going to reschedule for a different day and let us know.
4. There is still no invoice for the School Supplies.
5. The safety fair is scheduled for Tuesday October 25, from 9:30 – 12 and from 1-3. Lots of organizations are participating, which is great.
6. No word on the RPAY application, Danielle emailed and phoned, will try again.
7. Banking/signing authority – Millie was able to make it to Whitehorse to the bank to sign the papers, Danielle and Catherine still to sign.
8. The Oath form for Heather Grantham was completed.
9. The discussion about the Barbara Coloroso evaluation was tabled for the next meeting.
10. The discussion regarding school lockdowns was tabled for the next meeting.
11. School Council needs to agree on what we want to fundraise for. (Christmas Auction) Danielle is getting letters to mail out to potential donors and would like to state the purpose of our fundraising. One idea was to contribute dollars for a revived “student lounge” area in the school. We tabled this discussion for the next meeting, and everyone is encouraged to bring their ideas so we can nail it down.
12. Sharmane made a motion to approve an honorarium of \$50 for the School Council Orientation meeting, and \$30 for childcare. Millie seconded.

### NEW BUSINESS

1. BYTE presentation moved to October 19<sup>th</sup>.
2. Invoice for school agendas – Danielle will take \$ from school supply funds.

### TREASURERS REPORT

1. Sharmane made a motion to approve the Financial Report as presented, Millie seconded.
2. We got clarification that our fundraising monies need no permission from the Department to spend – it is ours to do with what we like. Therefore, we need our fundraised money on its own line in our financial report so we know what we have. All money that is NOT spent on “Operational Expenses” needs prior approval from Bob Walker. Operational Expenses can include bank fees, honorariums, food for meetings (school council orientation), childcare, secretary/treasurer expenses, office supplies, etc.

#### PRINCIPALS REPORT

1. We tabled Maggie’s report until next meeting – she will email it to everyone in the meantime.

#### CORRESPONDENCE

1. We read the letters from the Gr. ½ and ¾ classes, thanking school council for the attendance kits.

#### NEXT MEETING

1. Council decided to add a meeting in November, due to the number of topics up for discussion, and to accommodate several people/groups that have been invited to our meetings.

Our meetings for November will be:

**NOVEMBER 9<sup>th</sup> at 5:30 in the school library, and NOVEMBER 21<sup>st</sup> at 5:30 at Daku.**

Heather moved to adjourn the meeting at 3:35pm, Millie seconded.

These minutes are submitted by Heather Grantham.