


St. Elias Community School Council

 PO Box 5494 Haines Junction, YT Y0B 1L0
 sec.yukonschools.ca

MINUTES

REGULAR SCHOOL COUNCIL MEETING

Date: March 9, 2021

Time: 5:30 p.m. (via Zoom call)

In Attendance

Members: <ul style="list-style-type: none"> • Cassandra Wheeler (Chair) • Amy McKinnon (Treasurer) • Marsha Sparvier (Councillor) 	Staff: <ul style="list-style-type: none"> • M. Mann (Principal) • Brian Eleniak (Vice-Principal)
Regrets: N/A	Guests: N/A
Minute Recorder: Laurette Sylvain (Secretary)	

1. Call to Order

The meeting was called to order at 5:32 p.m.

2. Approval of the Agenda

It was moved by Cassandra Wheeler and seconded by Amy McKinnon that the agenda be adopted. All approved.

3. Approval of the Previous Minutes

The following changes were made to the minutes of February 16, 2021:

- On page 5, under 8.b) Fundraising, change the sentence: "*B. Eleniak will follow up with M. Mann regarding dollars from online auctions*" to "*B. Eleniak will follow up with M. Mann regarding current money available for 2021 grad.*"
- Correctly spelling of Brian's surname as "Eleniak" throughout the document.
- On page 2, 2nd paragraph under the heading "Yukon Education Early Learning", remove the word "*many*".

It was moved by Amy McKinnon and seconded by Cassandra Wheeler to adopt the minutes of February 16, 2021 as amended. All approved.

Minutes approved at the April 20, 2021 meeting

4. Community Input

N/A

5. Principal's Report

Further to the Principal's report sent by email to Council members on March 9, 2021, M. Mann added the following information:

While the science projects could not be shared with the community due to COVID, learning boards will be displayed in the hallway for students and hopefully have an outdoor viewing and presentation in the spring. Lots of photos and recordings were taken.

Student-led Conferences went well. People were excited to meet with teachers and hear about students' learnings. A Council member expressed that it was wonderful to be able to attend the student-led conference.

Foundational skills assessments will wrap up this week. Informal reports for Grades 8-12 students will be sent home next week.

M. Mann expanded on the "Information/Discussion Items" as follows:

- **SECS 2021-2022 Staffing Updates**

- Teaching Staff Allocations for 2021-2022 – schools received their allocations for next school year at the end of February. Our allocation for next year is 15 full-time teachers. We currently have 16 since it includes the 1.0 LAT numeracy position and we do not yet have confirmation as to whether that will continue next year.
M. Mann's deferred salary leave cannot be deferred another year due to tax implications therefore she will take it in 2021-22 school year. The Superintendent was made aware of this, and she will likely contact Council to discuss staffing of the position, which may involve seeking interest from current staff prior to posting.
- Educational Assistants Requests for 2021-2022 – Currently we have 11.5 EAs and our request for next year was submitted before March 5th for an additional 8 EAs for a total of 19.5. We should hear back in late April/early May regarding our allocation for next year.

- **SECS Technology Refresh for 2021-2022**– An email was submitted to Council last week with the information and included a number of questions. M. Mann will forward responses to those questions via email. Students will be able to bring in their own personal devices in the future.

After some discussion, it was suggested by Council that a letter be prepared and sent to YE raising concerns that the Department is not providing adequate amounts of technology, especially during this pandemic.

L. Sylvain will draft a letter regarding shortage of technology to YE on behalf of the Chair and copy AYSCBC.

M. Mann added that a commitment from the Department to upgrade the internet in the St. Elias school is positive news and very much appreciated.

- **2021-2022 Every Student, Every Day Attendance Initiative** – Submission of SECS Applications - Applications are due tomorrow at 4:30 p.m.

The following three (3) proposals were prepared by the School and will be submitted:

1. The purchase of 15 kicksleds to improve student wellness and increase outdoor physical activity; Budgeted amount of \$5400.00.
2. Repair club: purchasing small engine and automotive parts and tools to provide more capacity to enable the school to better deliver the mechanics program. Budgeted amount of \$7000.00.
3. Enhance PE equipment to support the idea of having increased extracurricular program such as open gym concept, and to offer sports whether groups or individualized, either before or after school. Budgeted amount of \$7,000.00.

A further funding proposal will be submitted on behalf of School Council with regards to preparing and offering pre-made bannock to students and asking bannock-makers to share stories to incorporate language and culture in the programming.

Honorariums could be provided by the School to invite Elders who wish to visit on Bannock Days and share stories as well. Budgeted amount: \$4796.20.

L. Sylvain will amend the proposal to include expanding the opportunity to include other community members in making the bannock.

- **Yukon Education Early Learning Programs** – YE recognizes there are many questions regarding the move to Full Time Kindergarten and K4 Programming and want to work in collaboration with each individual community, including with the school administration, School Council, and First Nation regarding the expansion. Paula Thompson from YE sent an email on March 4th wanting to engage further with the school community. (This email was forwarded from C. Wheeler to Council members during today's Zoom meeting). In preparation for these discussions, a preliminary Zoom meeting with Cassandra Wheeler, Maggie Mann, Monica Primozic, Erin Pauls, and Danielle Evans will be held on Friday, March 12, 2021 at 3:30 p.m. Some concerns include the need for additional resources. A request was made to have Council members provided with minutes taken at the upcoming meeting with YE on this matter.
- **SECS Driver Education Program** – Planning is underway to offer one and perhaps two sessions before the end of the school year. Financial support is being sought from CAFN, St. Elias Lions' Club, and School Council. A letter has been sent to John Fingland asking what level of support they could provide. The Lion's Club has contributed about \$3500. M. Mann was inquiring as to whether School Council could offer financial support. In the past, families have been asked to contribute. The price per student is \$800 and there are about 8-10 students for the first session, so approx. \$8,000 would be needed. School Council suggested we could either do fundraising or access funds we currently have, and they committed to look into this.
- **SECS 2021 Graduation Class** – Kim Oakley, MaryJane Leger, Brian Eleniak and Maggie Mann will meet with grads to facilitate planning. There are 8 students including one in Whitehorse and E. Kirk. Some ideas include a parade, banners, and

depending on COVID protocol at that time, a virtual grad with guest speakers and awards, and some outdoor celebrations. There are some grad funds available.

- **Sexual Health Education Sessions.** Communication will be sent to students' families ahead of the sessions to be held on April 13-14, in case they prefer not to have their children participate.

6. Treasurer's Report

Further to the Treasurer's report sent by email to Council members on March 9, 2021, all agreed that the Treasurer complete the auto-deposit form provided by GY to order more cheques in the future. The Treasurer and the Chair will sign this form as it requires two (2) signatures and will send to the bank. M. Mann shared that the cheques have arrived and are ready for pick up at the school.

7. Business Arising from Previous Minutes:

a) Standing Items (refer to agenda)

- **All members:** brainstorm how to make use of our professional development (PD) and breakfast club funds.
C. Wheeler received a survey from Elaine Taylor asking about the next conference and if we wanted break-out groups. These meetings would be held by ZOOM but funds could be used to attend these meetings. Our breakfast club funds could fall under Fundraising and we could contribute towards the Driver's Program with those funds. The breakfast club funds were provided by Canada Post.
- **B. Eleniak:** will provide the numbers of computers with the refresh. *(done)*
- **B. Eleniak:** will follow up as to the amount and type of fundraising, as well as provide the number and name of students who will be graduating. *(done)*
- **C. Wheeler:** will ask Isabelle Piche how online fundraising is set up. (C. Wheeler spoke briefly with Isabelle Piche and will review the information provided to ascertain whether a silent auction is a viable option).
- **B. Eleniak:** to relay L. Sylvain's offer to review and finalize proposals from the school, for the "Every Student, Every Day Attendance" Initiative. *(done)*
- **L. Sylvain:** to draft a letter on behalf of the Chair to CAFN regarding the CAFN guaranteed representatives. *(done and Marlaine Joe is looking into it).*

b) Advisory Committee on Yukon Education (ACYE) representatives – C. Wheeler

L. Sylvain sent an email to Amanda Daub yesterday as a follow-up.

c) Bookkeeping Support – A. McKinnon

This was deferred to the next meeting.

d) St. Elias Technology Refresh for 2021 (discussed above)

e) Every Student, Every Day (discussed above)

8. New Business:

a) Member's Roles – deferred to next meeting when we have our CAFN representatives.

9. Correspondence

None.

10. Next Meeting

Date: April 20, 2021
Time: 5:30 p.m.
Location: via Zoom

11. Adjournment

The meeting adjourned at 7:04 p.m.

Respectfully submitted by:

Cassandra Wheeler, Chair